



# "How To" – Add and Remove Maps to Filter your Orders

1.

Under Jobs, select the All tab

2.

Select Placed tab

3.

Click the "Add and Remove Maps to Filter your Orders" icon



4.

Select Map



Demo Farm1

Owner: Bill Jones Farr

Map Address: 1234 D...

Area: 38.70 ha

5.

Select



6.

Map selected



7.

Order ID	Contractor Name	Date From	Date To	Ordered Products
182666	Contractor	10/08/2016 12:00 AM	13/08/2016 12:00 AM	DAP @ 78kg/ha
182665	Contractor	10/08/2016 12:00 AM	13/08/2016 12:00 AM	DAP @ 90kg/ha
182660	Contractor	10/08/2016 12:00 AM	13/08/2016 12:00 AM	DAP @ 85kg/ha
182655	Contractor	10/08/2016 12:00 AM	13/08/2016 12:00 AM	Urea @ 75kg/ha
182648	Contractor	10/08/2016 12:00 AM	13/08/2016 12:00 AM	Urea @ 55kg/ha
182645	Contractor	10/08/2016 12:00 AM	13/08/2016 12:00 AM	DAP @ variable
182643	Contractor	10/08/2016 12:00 AM	13/08/2016 12:00 AM	20% Potash Super @ 250kg/ha
182641	Contractor	10/08/2016 12:00 AM	13/08/2016 12:00 AM	Lime @ 2tonne/ha

Contains every job contained within the maps GPS location.

Reminder: Selecting the All tab is recommended. And to change the 3 month default filter as per your search requirement.