

Overview

Custom Forms are used to capture data without the need for pen and paper. They are designed in TMOL, attached to a job order, and filled in by the operator during the job.



There are two types

Repeatable

- Can have multiple copies filled in during the job
- Data is returned to TMOL as a CSV, which can be opened and viewed in a spreadsheet such as Excel or LibreOffice.


Single Use

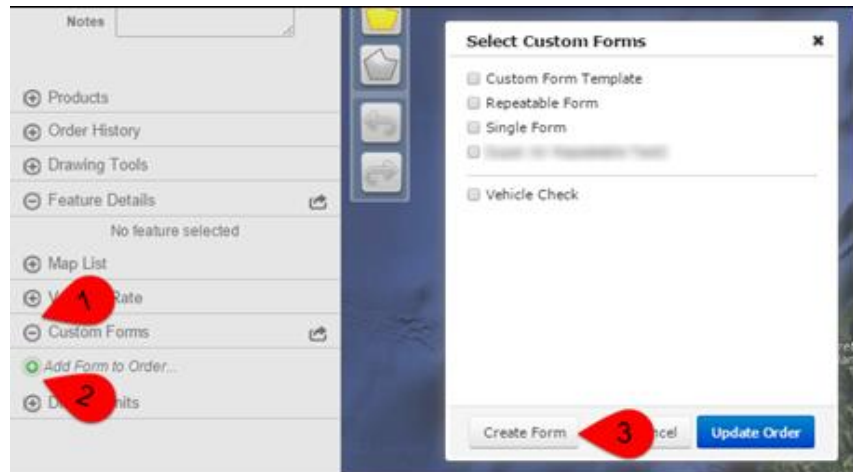
- Only one copy per job
- Data returned to TMOL as a CSV
- Also the option of matching the form fields to 'Configurable Fields' in TMOL, so that the returned data appears in the Jobs table and Job details.

There is also the option of having the form appear automatically when a job is started or finished.

You can also load a form as a **default** which is available for jobs started by the driver (field orders)

Next
Page

1. Click on the  icon for **Custom Forms**
2. Click on **Add Form to Order**
3. Select your prior made **Form** or click on **Create Form**



Form Type Used to select whether single or repeatable form.

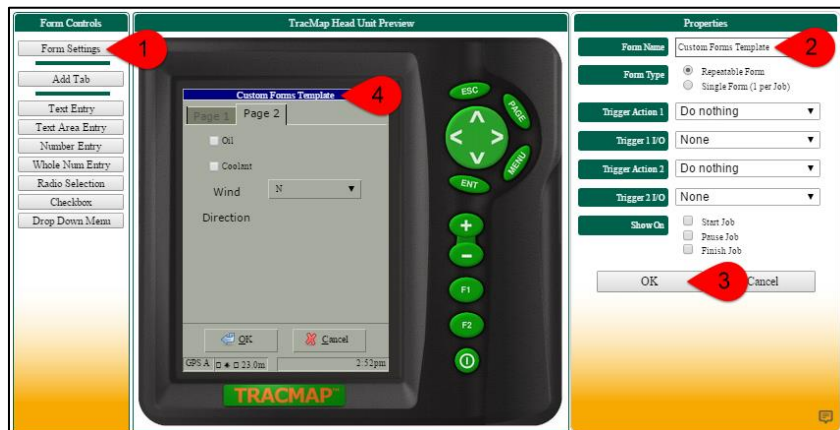
1. Choose whether you want one form completed, or multiple forms for each order
2. These options are not available at present
3. Decide if you want the form to appear automatically each time the job is started or resumed, or is paused or finished.

Next Page

Previous Page

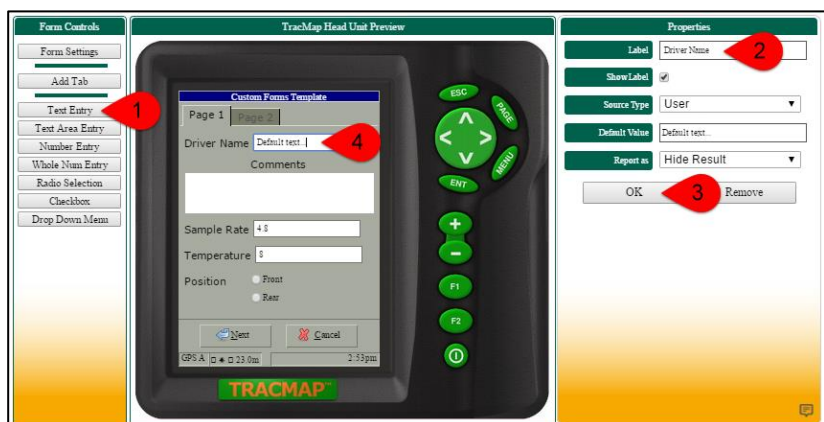
Form Name The label that appears at the top of the form.

1. Click on **Form Settings**
2. Enter a **Name** for the form
3. Click **OK**
4. Your form name will be displayed here



Text Entry Used to capture simple text entered by the operator.

1. Click **Text Entry**
2. Enter details eg: Drivers Name
3. Click **OK**
4. Drivers Name box created

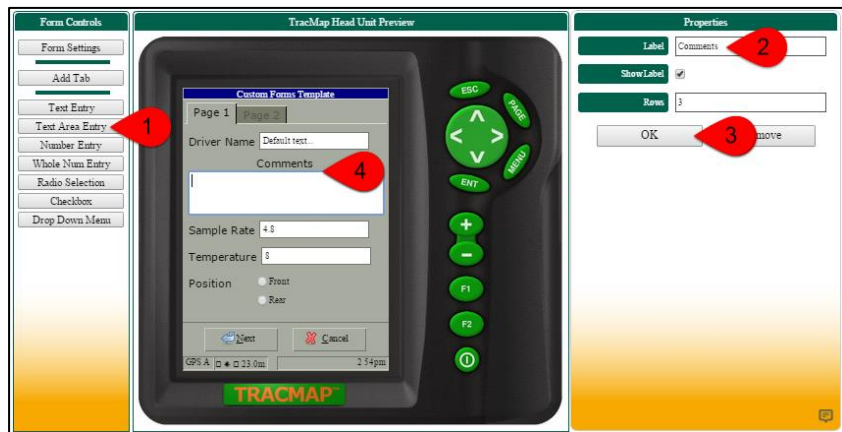


Next Page

Previous Page

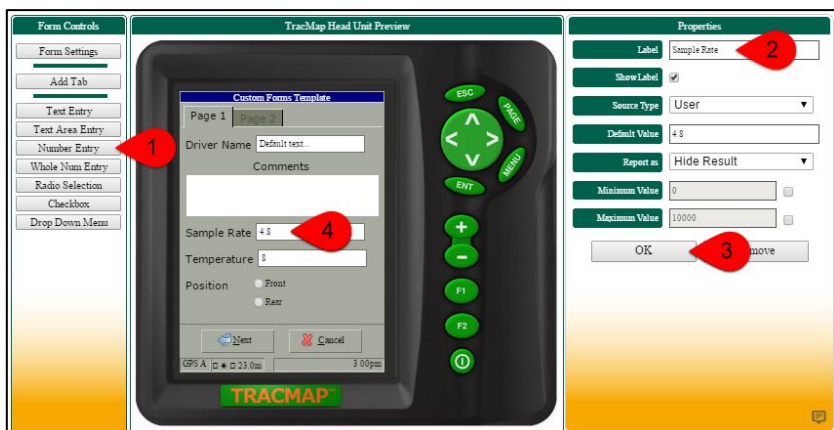
Text Area Entry Used by the operator for entering lengthy data (usually by plugging in a USB keyboard).

1. Click **Text Area Entry**
2. Enter details eg: Comments
3. Click **OK**
4. Comments box created



Number Entry Used to capture numbers that may contain a decimal point

1. Click **Number Entry**
2. Enter details eg: Sample Rate
3. Click **OK**
4. Sample Rate box

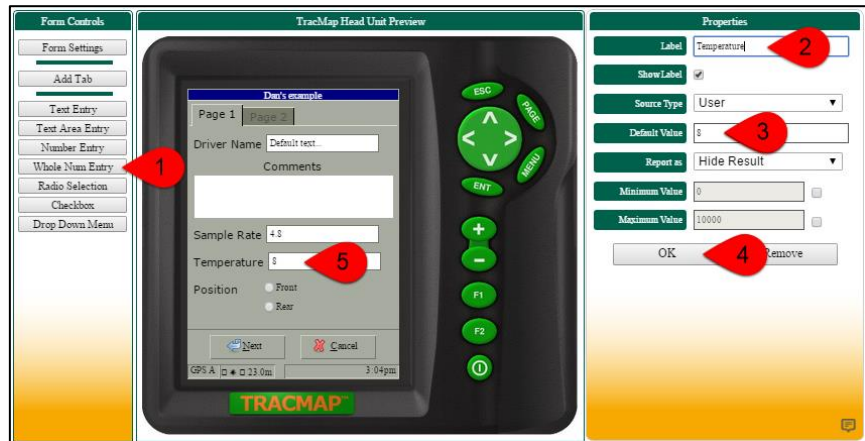


Next Page

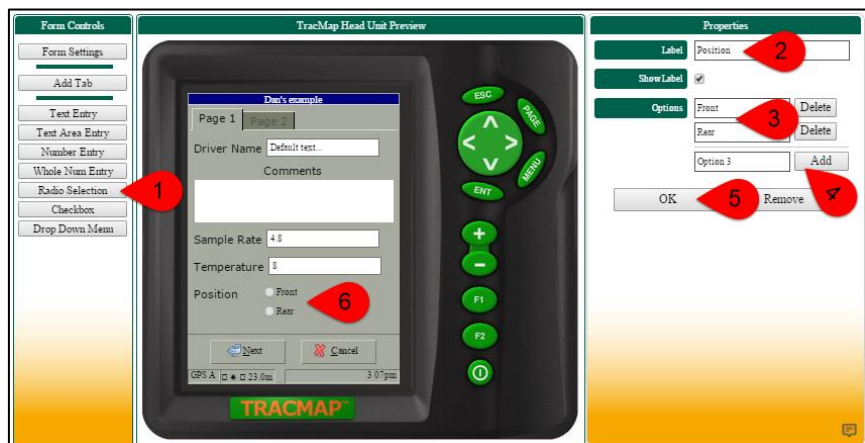
Previous Page

Whole Number Entry Used to capture whole numbers.

1. Click **Whole Num Entry**
2. Enter details eg: Temperature
3. Click **OK**
4. Temperature box created

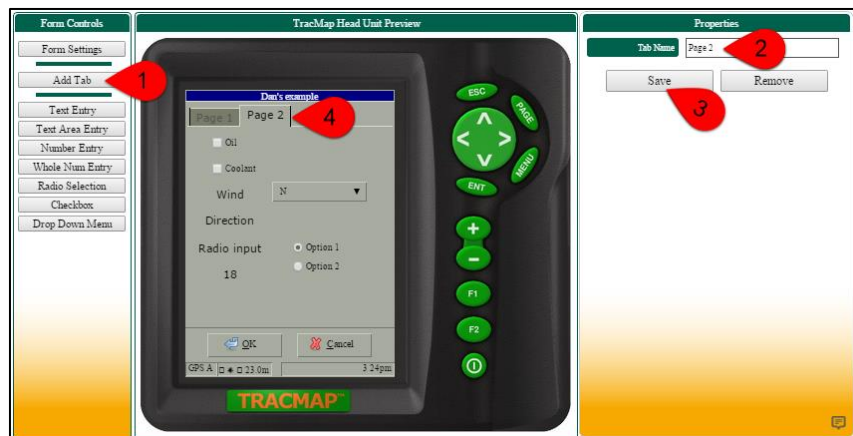
**Radio Selection** Used for providing a selection choice.

1. Click **Radio Selection**
2. Enter details eg: Position
3. Enter options: eg: Front / Rear
4. Click **Add** to add more options
5. Click **OK**
6. Displayed are the Tick Box options

Next
PagePrevious
Page

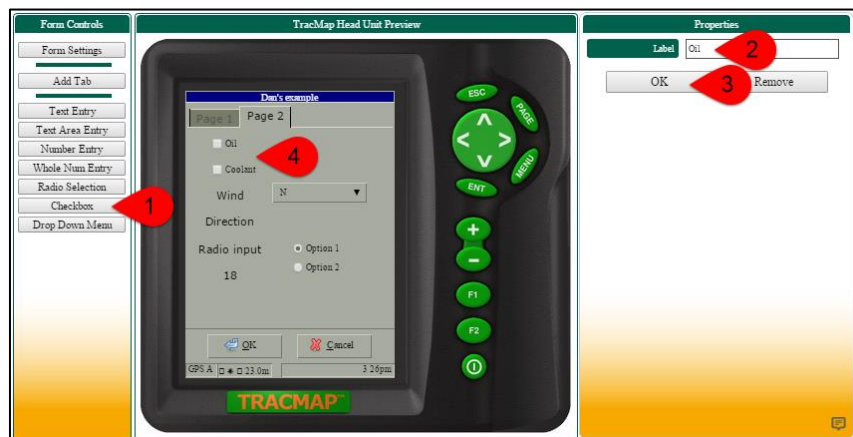
Add Tab Used to add additional information tabs.

1. Click **Add Tab**
2. Details will be defaulted as 'Page 2'. Type a new name to label each tab
3. Click **Save**
4. New Tab will be created



Checkbox Used to confirm an event is confirmed or positive.

1. Click **Checkbox**
2. Enter details eg: Oil / Coolant
3. Click **OK**
4. New **Tick Box** has been created

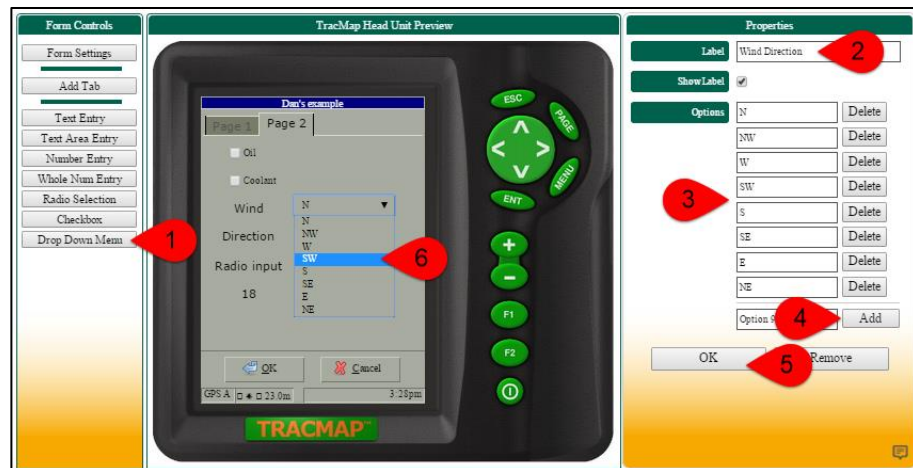


Next
Page

Previous
Page

Drop Down Menu Used to provide a range of choices for the operator to select from.

1. Click **Drop Down Menu**
2. Enter details eg: Wind Direction
3. Click and add **Options** and choices for your **Options**
4. To add more **Options** click **Add**
5. Click **OK**
6. Displayed are your **Drop Down Options**



Previous
Page